

Governing Body meeting minutes summary: 7.2.18

- 9 of the 12 Governors were in attendance.
- The Headteacher noted that the school was in the process of updating the school website and that photos of the governors would be included.
- Rosemary Hook was elected unanimously as Vice Chair of the Governing Body for the academic year 2017/18.
- The Chair informed the governors that he had received a thank you card from a member of staff who had married in the summer, and to whom governors had given a gift.
- The Headteacher reported that the School had made positive progress in improving attendance but was still below its overall target of 96% attendance. Reception had the lowest attendance rate. Governors reviewed an Attendance Report.
- The Headteacher also reported that the School had appointed a part time Site Manager.
- The Chair of the Finance & Premises Committee delivered a verbal report from the most recent meeting and the governors discussed the school budget, including Nursery funding and funding received from the Grenfell Education Fund.
- The minutes of the Learning & Teaching Committee were also circulated and the Chair of the Committee informed the governors that they had discussed progress in writing, one of the key areas of focus for the School.
- The Committee was pleased to note that the work in reading with pupils had had a positive impact.
- The following policies were reviewed and approved:
 - Safeguarding & Child Protection Policy
 - Complaints Policy
 - Exclusions Policy
- The governors then reported on training that they had attended and the meeting was concluded.