

Governing Body meeting minutes summary: 21.3.18

- 11 of the 12 Governors attended the meeting.
- It was noted that there are two vacancies on the Board and the governors discussed the steps that are being taken to fill these vacancies.
- The Headteacher delivered her termly report and noted that school attendance was 95.7%, which is slightly higher than the same time last year, but still below the target of 96%. The report included the annual safeguarding report to governors. She confirmed that all new staff have received a complete induction, which includes safeguarding and child protection training, and reported on the safeguarding training undertaken by all staff in the last year, led by the Triborough Safeguarding and Child Protection Officer.
- The Headteacher's report also included a review of progress towards the School Improvement Plan targets, including work on the teaching of guided reading, and the sustained improvement shown in the school's progress in Mathematics.
- The Headteacher also reported on staff changes, including the new site manager who was settling into the school very well, the resignation of one staff member who would be replaced during the summer, and the appointment of two newly qualified teachers to start in September 2018.
- The governors discussed the indicative budget for 2018-19. The Headteacher informed the governors that the School had a deficit of £32,600 as of January 2018, compared to a budgeted deficit of £81,700. The School had benefitted from the extra £67,000 that it had received from the Grenfell Education Fund and expects to receive an additional £21,000 for Special Educational Needs Support because of increased numbers of pupils in receipt of this funding.
- The school has taken steps to reduce its costs, including in staff costs.
- Governors had previously decided to close Playcentre. Transitional funding ends in July 2018 and therefore keeping it open will mean having to use money from the core school budget in order to subsidise it.
- The savings made are expected to reduce the budget deficit in 2018-19 to approximately £12,000.
- Following discussion, the governors approved the indicative budget for 2018-2019.
- The Chair reported that the School had been inspected by Ofsted on 20 March 2018, and that although an official report had not been released, the school felt the inspection was fair.

- Governors also received reports from the Finance and Premises Committee, and approved the recommendation that the Nursery should be continued for the academic year 2018/2019 with full-time places available for those who were eligible for the additional 15 hours or able to pay top-up fees.
- The Admissions Committee also reported a decline in the number of applicants, and that there are currently only four pupils applying for a Foundation place (as opposed to open places) in Reception and five pupils for Nursery.
- The governors agreed to discuss the Admissions Policy in greater depth at the final Governing Body meeting of 2017/2018, and requested the Admissions Committee to present possible options for that meeting.
- The governors also reviewed and approved the Whistle-Blowing Policy and the Data Protection Policy.
- The governors then reported on training that they had attended and the meeting was closed.